



# Amalie Wikheim

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Born: 21. Mai 2001

Master's student in Innovation and Management (MIL)

## Utdanning

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<b>August 2024 – Present</b>	<b>Western Norway University of Applied Sciences</b> Master's Degree in Innovation and Leadership
<b>August 2023 – may 2024</b>	<b>University of Oslo</b> One-Year programme in Media and Communication
<b>August 2020 – may 2023</b>	<b>University of Agder</b> Bachelor's Degree in Marketing and Management
<b>August 2022 – des 2022</b>	<b>Bond University, Australia</b> Exchange program. Courses: Managing Projects, Graphic Design, Foundation of Content Creation, Image, Photography & Visual Design
<b>August 2017 – june 2020</b>	<b>Eiker Upper Secondary School</b> General studies

## Erfaring

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<b>March 2025 – Present</b>	<b>Internship at Eitri</b> <ul style="list-style-type: none"><li>Assisted in planning and executing events, workshops, and interviews within health innovation.</li><li>Took independent responsibility in interdisciplinary projects, developing skills in facilitation, communication, and problem-solving in a dynamic innovation environment.</li></ul>
<b>June 2024 – April 2025</b>	<b>Store Employee, EuroSpar Eikersenteret</b> <ul style="list-style-type: none"><li>Operated the register and performed tasks such as restocking and organizing shelves to maintain a tidy and appealing store environment.</li><li>Assisted customers with inquiries and product recommendations to create a positive shopping experience.</li></ul>

**June 2022 – August 2022**

**Warehouse associate, MRC Global**

- Responsible for receiving deliveries, including data registration for accurate inventory control.
- Picked and packed goods for internal projects and customer shipments, with a focus on accuracy and quality assurance.
- Managed shipping logistics and responded to inquiries via email for prompt and effective customer service and stakeholder support.

**March 2018 – June 2020**

**Café Employee, Fru Olsen**

- Served customers by taking orders, preparing food and drinks, and delivering excellent service.
- Handled the cash register and processed transactions.
- Maintained cleanliness and order in the café, including cleaning and upkeep of the work area.

**Summer 2017 - 2020**

**Summerjobb at farm, Wolstad gård**

- Performed various tasks including gardening, cooking, serving, and general maintenance to support the farm operations.
- Helped organize and prepare for events and gatherings, with a focus on delivering good service.
- Contributed to renovations of the house and property.

## **Annet**

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**Språk**   **Norwegian:** Fluent written and spoken  
**English:** Fluent written and spoken

### **Computer Skills**

- Proficient in Microsoft Word
- Proficient in Microsoft OneNote
- Proficient in Microsoft PowerPoint
- Proficient in Canva
- Some experience with Adobe Creative Cloud software, including Photoshop, Illustrator, InDesign, and XD

## **References**

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**Kristine Torsby (Manager, Spar)**

Tlf: +47 990 33 885

**Tale Ensjo Jacobsen (Colleague, Spar and Fru Olsen)**

Tlf: +47 472 51 436

**Åshild Wolstad (Nabogården Wolstad)**

Tlf: +47 936 49 320

**Wenche Wiik Olsen (Manager, Fru Olsen)**

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