

Guidelines for crediting ECTS for Dissemination Activities, PhD Programme Studies of Bildung and Pedagogical Practices

The programme committee may approve other activities as part of the training component with up to 5 ECTS. This includes activities such as popular science research dissemination, presentations at scientific conferences, or longer stays at other research institutions.

The following guidelines for awarding credits apply:

- Research stay of 3 months or longer - 3 ECTS
- Research stay of 2 months - 2 ECTS
- Shorter research stay of minimum 2 weeks - 1 ECTS
- Overall assessment of other dissemination activities (conferences, presentations, editorials, popular science publications, shorter Erasmus stays, etc.) - up to 2 ECTS
- Participation in research school seminars, 25-30 hours of school activity is equivalent to 1 ECTS

A research stay is defined as a stay at another research environment different from the one the candidate belongs to and can also apply to stays at another institution in Norway.

The programme committee approves the credit-earning activities and the number of ECTS assigned to each activity. Applications for approval are processed by the programme committee after the completion of the activities. Similar to the requirements for courses, training elements should also be no older than two years at the time of application for admission. Applications must include attachments documenting the activities and are processed after the overall completion of the activities for which credit is requested.

Guidelines for Crediting Dissemination

Activities

1 ECTS corresponds to a standard work time of 25 to 30 hours (including active participation and self-study).

Activity	ECTS	Documentation Requirements
Presentation at internal programme conferences and seminars - e.g. presentation of text in the PhD forum and presentations at conferences organized by the PhD programme.	1 ECTS, max 2 ECTS	<ul style="list-style-type: none"> The presentation (based on self-study) and discussion <p>1 ECTS can also be achieved by accumulating multiple text- or feedback contributions in the PhD Forum.</p> <p>To be approved by the coordinator for the PhD forum or the academic Head of the PhD programme.</p>
Participation in national or regional conferences with presentation (poster or oral presentation): <ul style="list-style-type: none"> Presentation at the Research Days (NFR) can be included here National conferences in other countries than Norway are credited as national conferences Presentations at internal institutional events are not approved as national/ regional conferences 	1 ECTS per presentation, max 2 ECTS	<p>- Different elements of the Ph.D. project must be presented. The same presentation given on multiple occasions will only be credited once unless it involves both a poster and an oral presentation.</p> <p><u>Documentation:</u></p> <ul style="list-style-type: none"> The presentation (poster, abstract, PowerPoint presentation, etc.) and, Conference program (and any excerpt from the abstract book) showing participation, title of contribution, date, location, and organizer. Confirmation of participation from the organizer if not specified in the program.
Participation in an international conference with presentation (poster or oral presentation) To be approved as an international conference, it must have both international	2 ECTS per presentation	Different elements of the PhD project must be presented. The same presentation given on multiple occasions will only be credited once unless it involves

<p>participation and speakers from multiple institutions in several countries.</p>		<p>both a poster and an oral presentation.</p> <p>Documentation:</p> <ul style="list-style-type: none"> • The presentation (poster, abstract, PowerPoint presentation, etc.) • Conference program (and any excerpt from the abstract book) showing participation, title of contribution, date, location, and organizer. • Confirmation of participation from the organizer if not specified in the program.
<p>Original academic or popular science lecture (minimum 30 minutes)</p> <ul style="list-style-type: none"> • Lectures at internal meetings/events (at HVL or the workplace) cannot be approved as an original lecture. • Lectures that are part of the candidate's mandatory duty work are not approved for the training component. 	<p>1 ECTS per lecture, max 2 ECTS</p>	<p>Different lectures must be presented.</p> <p>The same lecture presented on multiple occasions will only be credited once.</p> <p>Only one ECTS is awarded per lecture, even if it lasts for a double session.</p> <p>Documentation:</p> <ul style="list-style-type: none"> • Confirmation including scope, date, title of the lecture, and the audience.
<p>Popular science written article/editorial/interview within the candidate's field, Wikipedia article (min. 1000 words), or scientific article not forming the basis for admission or included in the thesis.</p>	<p>1 ECTS per article/editorial, max 2 ECTS</p>	<p>An interview must cover a topic within the candidate's research field.</p> <p>Documentation:</p> <ul style="list-style-type: none"> • The article/editorial. • For a Wikipedia article, documentation of how the article appeared at the time of publication, including the date.