



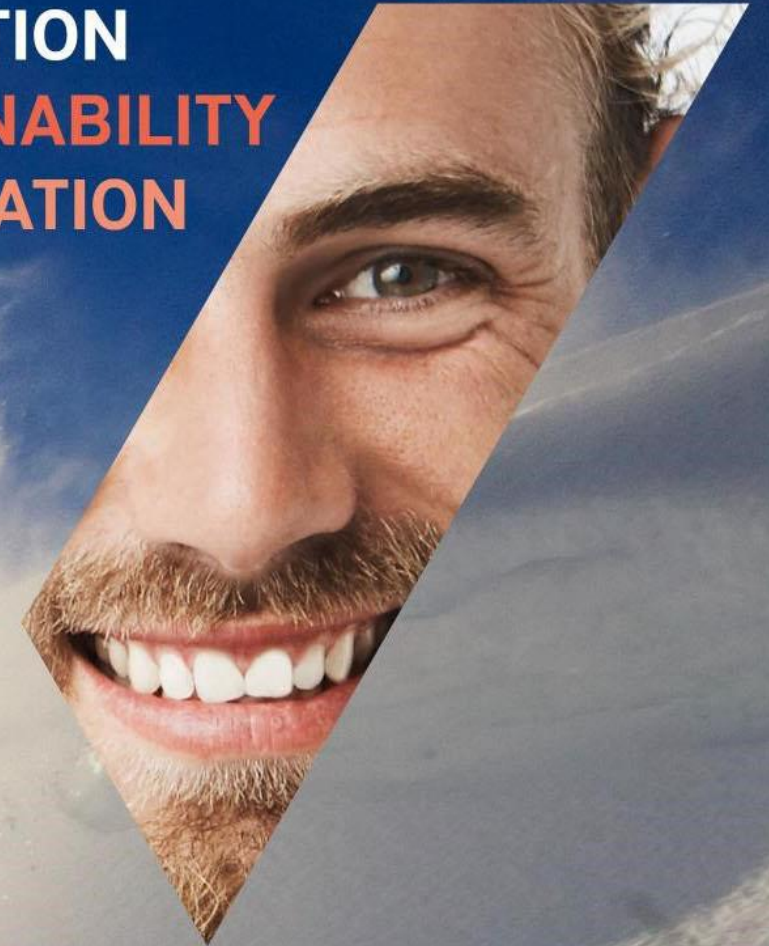
Western Norway
University of
Applied Sciences

INTERACTION
SUSTAINABILITY
INNOVATION

Support and process towards RCN applications

1. November 2023

“Fagansvarlig” external funding research Karin Wibrand
External funding research, internalization and innovation
(AFII)



Research advisers at AFII



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Avdelingsleder



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Project advisers



Marthe Vaagen Tjemsland



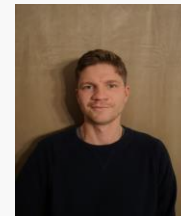
Solveig Lund Witsøe



Maria Helena Meyer Dolve



Janina Ramona Juranek



Nickolai Birkeland



Adrian Kjær

Administrative project support from start-up to final report.

Financial support BOA

Supports

- Development of budget and economical advice in the application phase
 - Adding the budget to the online portal
 - Economical advice during the project implementation
 - Internal and external reporting
- [Elise Aabel Eriksen](#) – fagansvarleg BOA, prosjektøkonom FLKI, kontaktperson FLKI
 - [Anita Nordseth](#) – prosjektøkonom FLKI
 - [Anja Mikkelsen](#) - prosjektøkonom FLKI (i hovedsak EVO)
 - [John-André Valdersnes](#) – prosjektøkonom FHS, kontaktperson FHS
 - [Nadezda Færeststrand](#) – prosjektøkonom FHS og SOFV (Senter for omsorgsforskning Vest)
 - [Anniken Rundereim](#) – prosjektøkonom FIN, kontaktperson FIN
 - [Frederik Degrave](#) – prosjektøkonom FIN
 - [Helene Halleraker](#) - prosjektøkonom FØS og FIN (Mohnsenteret), kontaktperson FØS
 - [Liam Karimloo](#) - prosjektøkonom FIN og FØS
 - [Torhild Seim](#) – prosjektøkonom FLKI og FIN
 - [Yana Balakina](#)

You need to:

- Inform your head of department/center
- Notify as soon as possible
- Get documentation of «academic interest»
- Create application in the RCN portal
- Develop your proposal with partners
- Get approval of budget
- Write your CV in the right format
- Upload all relevant documents and submit

See Time schedule and Checklist

We will provide:

- Research advisers and project economists will support the process
- Full follow up – three meetings with research adviser
- Resubmissions- how to use evaluations

Meld inn søknaden

Vestibyen web pages

Ekstern finansiering

☆ Lagre som snarveg

Her finner du informasjon om hvordan du kan få hjelp til å søke midler til og gjennomføre et eksterntfinansiert prosjekt.

Les om finansieringsordninger [her](#).

Meld inn søknadsidé

Dette kan du få hjelp til:



> Søke finansiering



> Gjennomføre prosjekt



> Information in English

Søknadsprosessen

Meld inn søknadsidé

1. Meld inn søknadsidéen i god tid og senest tre uker før innsendingsfristen.
2. Informer instituttleder om søknadsplanen og få underskrevet [skjemaet](#) som dokumenterer "faglig interesse".
3. Du vil bli kontaktet av en rådgiver som vil hjelpe deg videre i søknadsprosessen.
4. Lag budsjett sammen med prosjektøkonom.
5. Budsjettet skal godkjennes av instituttleder og prodekan for forskning.

Mer informasjon

Finansieringsordninger og kontaktpersoner >

∨ Incentivordninger

∨ 1. Informasjon om Innmelding

∨ 2. Forankring

∨ 3. Komme i gang

∨ 4. Etablering av administrativt støtteam

∨ 5. Utarbeide søknad

∨ 6. Budsjett

∨ 7. Etikk og personvern

∨ 8. Sende Inn søknad

∨ 9. Tips og presentasjoner

Hva skjer når prosjektet finansieres?

Vestibyen web pages

Externally funded projects

☆ Lagre som snarveg

HVL strives to create a culture and an environment that enables our scientific staff to achieve their goals and ambitions, including increased participation in externally funded projects.

Register your application

What to know as an applicant

Seeking external funding is not something you need to do alone. The administration supports you throughout the project period.

[General internal deadlines for applications to the Research Council of Norway \(RCN\)](#)

Mandatory steps before submitting an application

1. Register your planned application in good time and no later than three weeks before submission
2. Inform the Head of Department about your application plans and get the [documentation of professional interest](#) form signed.
3. Create a budget together with the project economist.
4. The budget must be approved by the Head of Department and the Vice Dean for Research.
5. Important documents must be archived in line with national regulations.
6. See [Guide for external funding](#) for more informasjon.

We can help you with:

▼ Training and information

▼ Identifying financing sources

▼ Support for project development

Finansieringsordninger og kontaktpersoner >



Karin Wibrand

Fagansvarleg eksterntfinansiert forskning
- Avdeling for forskning, internasjonisering og innovasjon



Maren Stallemo

Seniorrådgiver, fagansvarleg internasjonale prosjekt
- Avdeling for forskning, internasjonisering og innovasjon

Upcoming calls RCN- FRIPRO(GROUND-BREAKING RESEARCH)

Bottom-up funding intended to support scientific renewal and development in research that can help to advance the research front.

- › Important changes in [FRIPRO](#) calls and process
- › Open ended - submission portal is open
- › 1 year waiting period for all PI FRIPRO – applications (can only send one annually)
- › Submission restriction period for project managers for FRIPRO applications with a mark average below specified limits – Quarantine
- › Age restriction is removed from “young researcher calls”
- › [Application webinar](#)

FRIPRO/Quarantine rules

Quarantine length grade limits:

| Announcement | Two-year quarantine | One-year quarantine | No quarantine |
|---|---------------------|---------------------|---------------|
| Researcher Project for Experienced Researchers | 1-3 | 3,25-5,5 | 5,75-7 |
| Researcher Project for Early Careers/Young Talents | No | 1-4,5 | 4,75-7 |
| Three-year Researcher Project with International Mobility | No | No | All |

FRIPRO (GROUND-BREAKING RESEARCH)

- › [Three-year Researcher Project with International Mobility \(FRIPRO\)](#)
- › [Researcher Project for Early Career Scientists \(FRIPRO\)](#)
- › [Researcher Project for Experienced Scientists \(FRIPRO\)](#)

Call spring 2024

6 March

- › [Researcher Project for Early Career Scientists \(Thematic call\)](#)
- › [Researcher Project for Experienced Scientists \(Thematic call\)](#)

13 March

- › [Collaborative Project to Meet Societal and Industry-related Challenges](#)

Documentation of professional interest (faglig interesse)

- **The Office of the Auditor General of Norway (Riksrevisjonen) is an audit agency of the Norwegian parliament (the Storting) and requires that all funded projects are in line with HVLs strategy and thus of academic interest.**
- **As soon as the idea is sufficiently developed to be explained in an abstract, send the assessment document to your head of department/center.**
- **When approved by head of department/center and Vice dean of research, forward the approval e-mail to project economist and research adviser.**
- **Approval should be collected as early as possible and no later than the approval of the budget (also for partner projects).**

- > Check if the project contributes to solving one or several of these general strategic goals/targets from HVLs strategy
- > Our mission is to provide higher education; conduct research and academic and artistic development work; disseminate knowledge and contribute to societal development in an environmentally, socially and economically sustainable manner.
- > Society needs research-based knowledge and expertise to understand and solve society's challenges. Our focus areas are sustainable social development, welfare and innovation.
- > Availability, high quality and international collaboration in research and education are central in resolving the challenges facing society.
- > We contribute to the development and application of knowledge through our research, highly competent graduates and our close links with the labour market and society at large. We play an active role in and take responsibility for influencing the development of society within our areas of education and research.
- > We will strengthen our research by further developing our existing research environments and by building more nationally and internationally competitive research environments.
- > The students and collaboration partners of HVL will be involved.
- > **Short overall assessment- use one of the alternatives:**
- > Alternative 1: The project covers several and/or important overall strategic goals for HVL and is thus of professional interest for HVL.
- > Alternative 2: The project covers few of HVL strategical goals, but is still of professional interest for HVL in a strategic perspective (must be explained)
- > Alternative 3: The project hardly covers any of HVLs strategical ambitions and submitting the proposal cannot be supported (must be explained)

Process towards Application Deadlines for Research Council of Norway March 2024 and open-ended FRIPRO applications.

| Timeline | Event | Responsible Party |
|-----------------------------|--|---|
| 01. November - 08. February | RCN webinar series for applicants (links to thematic seminars, see below) | The Research council of Norway |
| 01. November 10.00- 10.45 | The project development and application process, HVL procedures and support | Karin Wibrand |
| 08. November 10.00- 10.45 | The Research Council of Norway open-ended calls and calls with deadlines in March 2024 | Rigmor Fardal, Forskningsrådet |
| 15. November- 8. February | HVL internal webinar- series continues, themes and links for connection are announced in the calendar on Vestibylene | AFII |
| 08. January | Registration deadline for researchers who want full follow-up in the application process | Applicants |
| 10. January | Distribution of applicants to research advisers and project economists | Karin Wibrand Elise Aabel Eriksen |
| Week 3 (15.-19. January) | Meetings with vice deans - exchange of information about application plans / need for clearances | Karin Wibrand Elise Aabel Eriksen |
| Week 3 (15.-19. January) | Invitation to researchers for the first meeting with research advisors and possibly project economists | Research Advisors Project Economists |

- Register the application as soon as possible and you will get a project adviser and a project economist
- 8. January - deadline for notification of application interest - full follow up
 - Discussion of the application idea against the expectations in the call text (thematic, financial, types of partners that can/must be included, etc.)
 - Review of a relatively complete draft of the project description with a focus on connections between the "state of the art" description, issues, method, planned effects ("impact") and plan for implementation.
 - Review of a complete draft of the project description.

Process towards Application Deadlines for Research Council of Norway March 2024 and open-ended FRIPRO applications.

| For applications until the deadline of 6. March applies: | | |
|---|---|--|
| 14. February | Final deadline for <u>registration</u> of projects with RCN deadlines 06. March | Applicants |
| 21. February | The documentation of academic interest and budget must be completed and sent to the head of department and the vice dean for approval | Applicant Project Economist |
| 28. February | The head of department and the <u>vice dean</u> have approved the budgets | Vice Dean/Head of Department |
| 04. March | Project economists have entered the budget data in the e-form | Project Economist |
| 06. March | Applications submitted | Applicant |
| For applications until the deadline of 13. March applies: | | |
| 21. Februar | Final deadline for <u>registration</u> of projects with RCN deadlines 13. March | Applicants |
| 28. February | The documentation of academic interest and budget must be completed and sent to the head of department and the vice dean for approval | Applicant Project Economists |
| 06. March | The head of department and the vice dean have approved the budgets | Vice Dean/Head of Department |
| 11. March | Project economists have entered the budget data in the e-form | Project Economists |
| 13. March | Applications submitted | Applicant |

- 14. February – final notification for 6. March deadline
- 21. January - final notification for 13. March deadline
- All partner applications must be registered latest 2 weeks before the submission deadline
- Budget and academic interest must be sent latest 2 weeks before the submission deadline (coordinator applications)

Why follow strict timelines

- Early notification gives a possibility for more involvement and quality in proposal development. The proposal is more likely to get funded
- Your head of department and vice dean can approve your ideas and the resources to be put into the project
- HVL is the project owner, not you personally, HVL needs to be really involved
- It is less likely that the superflexible project economist gets a heart attack two days before deadline



Seminars

- › AFII seminars: Developing applications for the Research Council of Norway
- › As a part of AFII's support for project development towards the FRIPRO and March 2024 deadlines of the Research Council of Norway (RCN) deadlines, we offer several seminars from November through January.
- › Participation in the seminars is made possible by log-on through the Zoom link below. An overview of the seminars can be found in the table below, but please check the [calendar at Vestibyen](#), in case there are changes. More information about the seminars will be provided in the calendar.
- › Join Zoom Meeting
- › <https://hvl.zoom.us/j/69901085709?pwd=OFhSd3BiY29CR2xrc3p4eEQ4NkJDZz09>
- › Passcode: 730308

| Time and date | Topic | Responsible |
|--------------------------------------|--|--|
| 1. November 10.00- 10.45 | The project development and application process, HVL procedures and support | Karin Wibrand, fagansvarlig <u>external funding</u> |
| 8. November 10.00- 10.45 | The Research Council of Norway open-ended calls and calls with deadlines in March 2024 | Rigmor Fardal, regionally responsible, The Research Council of Norway |
| 15. November 10.00- 11.30 | RCN Applications: How to write "Excellence" | Research adviser Fabian Bonitz |
| 29. November 10.00- 11.00 | Non-academic partners in KSP and user involvement in all types of NFR projects | Research adviser: Lilit Mailyan |
| 6. <u>December</u> 10.00- 11.30 | RCN applications: How to write " <u>Impact</u> " (<u>with</u> innovation) | Research advisers: Karin Wibrand, Sissel Aasheim |
| 13. <u>December</u> 10.00 – 11.30 | RCN applications: How to write «Implementation» | Research adviser: Fabian Bonitz |
| | | |
| 10. January 2024 10.00 -11.30 | RCN applications: Gender dimension in research projects 10.00- 10.30 Senior Adviser Trine Rogg Korsvik Gender dimension i research projects. Theoretical perspectives and examples from various arenas. Korsvik works at Kilden <u>Kjønnforskning</u> and is the author of the book: <u>Kjønnsperspektiver i forskning</u> What is the gender dimension in research? 10.30 – 11.00 Tour the table – participants project plans and gender perspectives. If you need inspiration and ideas to what to include, you send the challenge to Trine Rogg Korsvik before or after the seminar. 11.00- 11.30 Gender perspectives in HVL projects | Senior adviser: Trine Rogg Korsvik Contact person: Research adviser Heidi Skramstad |

| | | |
|--|---|---|
| 17. January 10.00-11.30 | RCN applications: Dissemination, communication & exploitation | Research adviser: Øyvind Drivenes & Jeppe Aagaard Jeppesen |
| 24. January 10.00 -11.00 | Open science – how to write a data management plan and follow up through open archives and curating data for open publishing | University librarian Kjetil Sletteland, |
| 31. <u>January</u> <u>10.00-11.00</u> | Writing a good proposal Katrine Sele is an adviser at Division of Communications at HVL and an award-winning author. In all communication it is important to reach the reader and writing a research proposal is no exception. In her presentation, Katrine gives several examples of how to tell a story through <u>creating images</u> that <u>triggers</u> the interest of the readers and make these images stick in their minds. | <u>Communication adviser:</u> Katrine Sele |
| 08. <u>February</u> 10.00 – 11.30 | Questions & <u>Answers – open agenda</u> | AFII advisers & economists |

Contact person: Research adviser Heidi Skramstad

| Rolle | Namn |
|----------------------------------|------|
| Prosjektleiar (PL) | |
| Prosjektøkonom (PØ) | |
| Forskringsrådgjevar (FR) | |
| Instituttleiar/personalansvarleg | |
| Prodekan for forskning | |

| | |
|----------------|--|
| Program/type | |
| Søknadstittel | |
| Prosjekteigar: | |
| Søknadsfrist | |
| Rev. dato | |

PROSEDYRE/SJEKKLISTE FOR Å SØKE EKSTERN FINANSIERING (Sjå også informasjon om ekstern finansiering på [Vestibyen](#))

| Fase | Aktivitet (Obligatorisk) | Frist | Utført | |
|------------|--------------------------|--|--------|--------------------------|
| | 1 | Les utlysinga grundig, sjekk om det er (obligatorisk) skissefrist. Ved behov, bestill tid for drøfting med forskingsrådgjevar. | | <input type="checkbox"/> |
| | 2 | Meld inn søknaden/ideen til forskingsadministrasjonen via elektronisk lenkje (klikk her). | | <input type="checkbox"/> |
| | 3 | Forankre prosjektet ved fakultet/institutt/senter (PL). Dokumentasjon av «fagleg interesse» skal sendast til prosjektøkonom og forskingsrådgjevar | | <input type="checkbox"/> |
| | 4 | Møte 1: FR kallar inn til snarleg møte og vurderar deltakarar. FR opprettar internt lagringsområde for søknaden i Teams i forkant av møtet. PL forbereder prosjektdesign og underlag før møtet (partnersamansetjing, brukarinvolvering, utkast prosjektbeskrivelse). PL og FR går gjennom malar (budsjett etc.) og sjekklista i møtet og planlegg framdrift for søknaden. Vurderingar rundt engasjering av IT/personvern/datalagring. FR orienterar om insentiv-ordningar i HVL (intern stipendiatstilling etc.). Gjensidig forventningsavklaring. | | <input type="checkbox"/> |
| | 5 | Opprett elektronisk søknadsskjema (for eksempel hos NFR), og gi tilgang til FR, PØ og evt. andre. Dette MÅ gjerast av prosjektleiar. Last ned riktig/oppdatert mal for prosjektbeskrivelse, CV, samarbeidsavtalar etc. | | <input type="checkbox"/> |
| | 6 | Definer aktuelle partnerar og brukarar, etabler kontakt snarast råd (for forpliktande samarbeid). Send gjerne utkast til «Letter of Intent» der det er krav om dette, men vent med signering til budsjettet er endeleg. PL vidareutviklar skisse og budsjett for presentasjon i møte 2. Gjer løpande sjekk av krava i utlysinga. | | <input type="checkbox"/> |
| | 7 | Møte 2: FR kallar inn. PL sender utkast til prosjektbeskrivelse minimum to dagar før møtet. PL har definert og kontakta partnerar og ressursar. PL presenterer budsjett-detalar i møtet og utarbeider detaljert budsjett saman med PØ. Diskutere etikk, personvern, «gender», IPR, kommunikasjon/disseminering og sammenheng mellom delene i prosjektbeskrivelsen. | | <input type="checkbox"/> |
| | 8 | PL ferdigstiller budsjett. Dette skal gjerast i samarbeid med PØ. Skil mellom søkte midlar og eigenfinansiering – også for partnerar. Sjekk krav til kva som skal inngå i tala når det gjeld personalkostnad (løn), indirekte kostnader («overhead», drift, kontor, adm) og direkte kostnader (reise/etc). | | <input type="checkbox"/> |
| | 9 | Skriv ferdig prosjektbeskrivelsen. | | <input type="checkbox"/> |
| | 10 | Møte 3: FR kallar inn. PL har budsjettet, prosjektbeskrivelse og utfylt e-søknadsskjema klart til møtet. | | <input type="checkbox"/> |
| Innsending | 11 | Hent inn signerte «Letter of Intent» frå partnerane der det framgår kva forpliktingar som inngår (økonomi, eigeninnsats, ressursar etc). | | <input type="checkbox"/> |
| | 12 | Be om godkjenning (epost) av tidsbruk/ressurs med personal-/instituttleider (arbeidsplan), samt eigeninnsats/FoU-tid hjå prodekan for forskning. Kopi til forskingsrådgjevar og prosjektøkonom. Bruk epost-mal utarbeida av forskings-administrasjonen. | | <input type="checkbox"/> |
| | 13 | Send inn søknaden når godkjenninga frå institutt-/personalleiar og prodekan for forskning føreligg. Vi tilrår å sende inn søknaden minst 24 timar før søknadsfristen. Fleire utlysingar gir moglegheit for å laste opp, sende inn, endre, og sende inn på nytt fleire gonger før fristen. | | <input type="checkbox"/> |
| Arkiv | 14 | PL lagrar full versjon av endeleg søknad, budsjett, samarbeidsavtalar etc. i søknadsmappa og melder frå til PØ, FR, fakultetsrådgiver, instituttleider og prodekan for forskning at søknaden er sendt inn (epost). Legg ved heile søknaden/lenkje til info.FR lagrar søknaden i P360. Når PL er partner i søknader skal tilslag/avslag meldast til post@hvl.no når svar føreligg. | | <input type="checkbox"/> |

Results from HVLs submitted in February/March 2023

- › 9 FRIPRO applications. One funded, FLKI, 11,1 % success rate
- › 12 applications to Researcher Project for Scientific Renewal. One funded, FIN 8,3 % success rate
- › 11 Collaborative Project to Meet Societal and Industry-related (Kompetanse og Samarbeidsprosjekter (KSP)). One funded FHS, 9.1 % success rate

DEBATT • SVENN-ERIK MAMELUND

Nei er utsatt ja

Kan presset om å publisere bli mer håndterbart om vi feirer alle prosessene, er åpne om avslag og innfører holdningen «nei er utsatt ja»?



— Hadde jeg blitt målt og vurdert på ekstern inntjening i årene 2016-2018 hadde jeg trolig fått to tomter ned og ingen fremtid i akademia, skriver Svern-Erik Mamelund.
Foto: Leikny Havik Skjærseth

<https://khrono.no/nei-er-utsatt-ja/794041>

Citation from the article «Her slår de et slag for å anerkjenne også ikke-vinnende søknader. Arbeidene med disse søknadene kan bidra til gode diskusjoner, skape nye ideer og ny forskning, hevder de.»

Resubmissions – how to use the evaluations?



Summary of marks

| Criterion | Mark |
|---|------|
| Excellence | 4 |
| Impact | 5 |
| Implementation | 5 |
| Overall assessment of the referee/panel | 4 |

| | Vurderingskriterium | Karakter |
|---|---|----------|
| 1 | Forskingskvalitet | 5 |
| 2 | Virkninger og effekter | 6 |
| 3 | Gjennomføring | 6 |
| 4 | Samlet vurdering fra fageksperten/panelet | 6 |
| 5 | Relevans for utlysningen <i>Søknaden svarer meget godt på formålet med utlysningen. Prosjektet skal utvikle kunnskap innenfor temaområdene i programplanen og er derfor relevant for formålet med utlysningen.</i> | 6 |

Karakterskala: 7, 6, 5, 4, 3, 2, 1 (7 er best)

Karakterene er en del av underlaget ved det besluttede organs behandling av søknaden.

- > All evaluations are read and discussed collectively by research advisers
- > All evaluations are read by vice deans for research and discussed with the research advisers AFII & faculty
- > Individual evaluations are discussed with the researchers and research groups involved and are utilized in the revision of project proposals
- > Recommendation: share application and evaluations with trusted colleagues in your field

**> NOTIFY AND TALK TO
US!
GOOD LUCK!**

