

Agenda

Study Program Council

Meeting date: 20 January 2021 Time: 16.00 to 17.15 (Oslo time)

Zoom: <https://hvl.zoom.us/j/63131353931?pwd=Y1c5WS9RWVhxaC9ZUVZQek9SbEtNQ09>

Members: Djenana Jalovcic (Program Coordinator), Graziella Van den Bergh (Course Coordinator), Hanne Kristin Tuntland (Head of Section and course coordinator), Emmanuel Cohen Waluge (Student rep.), Leslie Duran (External Member), and Christina Havn (Faculty Administration and Secretary)

Present: Djenana Jalovcic, Graziella Van den Bergh, Hanne Kristin Tuntland, Shalya Anand (Student rep.), Leslie Duran and Christina Havn

Issue	Document	What is going to happen in the meeting	Process	Appr. time
8/20-21 Approval of the notification and the agenda		Agenda and the notification for the meeting should be approved	Briefing by the Program Coordinator, Djenana Jalovcic	2 min
Minutes: All approved the agenda.				
9/20-21 MARE Program Update	Attachments: MARE Program update	Update on students, attrition, and success; Quality follow up activities implemented; experiences of the first semester.	Briefing by the Program Coordinator, Djenana Jalovcic	15 min
Minutes: The Program Coordinator presented an update of the program: <ul style="list-style-type: none"> • Overall the students have given positive feedback: a challenging program but very rewarding. The courses have been reviewed and adjustments made, meetings held with the administration to remove administrative barriers. Presented also some quotes from students in the program. 				

- Attrition students: 38 admitted, 29 enrolled, 19 completed the first semester, 17 enrolled in MARE530.
- The Program Coordinator also presented an overview of the Follow-up form for 2020-2022.
- Conclusion: a good start, no significant issues have been raised, areas of improvement regarding program launch and administrative issues have been identified and action taken, courses will be reviewed and updated, the recruitment strategy should be reviewed, and enrolment numbers increased.

Comments and feedback:

- The program has admitted 8 virtual exchange students in MARE530 and MAMET500 this spring, as a good compensation for few candidates in the program.
- Are there any feedback from those who did not enrol whether they are interested in the next intake? There hasn't been any feedback from the group who did not enrol. Students who withdrew have been informed about taking a leave.
- How does the attrition look like in the online programs at the University of British Columbia (UBC)? Not that many drop-out and few withdraw but there are many who have decided to defer and take a break. Usually there are two intakes every year in these programs, but in general the numbers are down at UBC as well.

10/20-21 Course report MARE 510	Attachments: Minutes Dialogue meeting MARE510 Minutes Students' meeting MARE510 Student Survey Results MARE510	Report on results of follow up activities: Overall impression, students' feedback, course instructors' assessment, exam results, suggested points for improvement.	Briefing by the Course Coordinator, Graziella Van den Bergh	15 min
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Minutes:

The Course Coordinator for MARE510 (Healthy Ageing – Theoretical Foundation) presented a briefing of the course:

- The course is composed of 10 modules spread across 10 weeks. One week prior to the start was devoted to enrolment and registration for courses. Exam results are very good, no fails.
- Feedback from the students is based on the Students' meeting half-way in the course and an anonymous survey: The live sessions have overall been good, but a bit lengthy. The workload was perceived as very high and group assignments were demanding to coordinate. However, the students were very satisfied with supervision. Described as a good learning environment, although there were some technical issues at the start, and some had problem with internet access at home.
- Feedback from the course instructors and the Head of Program is based on the Dialogue meeting: A general satisfaction with the course and the types of learning activities. Administrative and technical support at the start of the program is very important. Having MARE Intro and MARE510 running parallel was demanding, but necessary. However, an overlap of 2-3 weeks with MARE520 is very problematic. Suggested points for improvement: reducing the reading list, divide the workload, avoid overlap between MARE510 and MARE520, rethinking exam form or deadline to avoid overload before exam submission. The MARE Intro week should be organised again, all students should get access to Canvas early (administrative support needed), and the instructors should make it clear early what are compulsory and optional learning activities. Regarding assessment, portfolio has been suggested.
- The Course Coordinator would like feedback on how to cope and deal with plagiarism.

Comments and feedback:

- Regarding plagiarism at UBC: there are library courses, online modules on plagiarism are given (Leslie Duran will share with the council), students can submit their text in a program for a reference check before admitting their assignments. Note that there are cultural differences when it comes to plagiarism, and so the students must be informed about what is expected at HVL.
- Could there be resources and learning activities in Canvas ready-available before the program starts, so that students can view this before courses start? The MARE Intro had these resources available, however students didn't have access until after week 0. A suggestion is that students should have access 1 week in prior for enrolment and technical issues, and 1 week devoted for introduction and what resources available.

<p>11/20-21 Course report MARE 520</p>	<p>Attachments: Minutes Dialogue meeting MARE520 Minutes Class meeting MARE520 Student Survey Results MARE520</p>	<p>Report on results of follow up activities: Overall impression, students' feedback, course instructors' assessment, exam results, suggested points for improvement.</p>	<p>Briefing by the Course Coordinator, Hanne Tuntland</p>	<p>15 min</p>
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Minutes:

The Course Coordinator (Rehabilitation – Theoretical Foundation) for MARE520 presented a briefing of the course:

- Overall conclusion: consider that the students in large have reached the learning outcomes, given that the mean grade is B. The course content and sequence divided in modules is satisfactory, however a course overlap with MARE510 must be avoided next time. Students were able to navigate in Canvas, no changes needed.
- The Course instructor, Mike Landry, is an excellent leader of student webinars and is well valued by the students.
- The heterogeneity of the student cohort is seen as both a resource, but it can also be a challenge. For some professions, like Pharmacist and Dentist, there is little prior knowledge of the field Rehabilitation, and this can be a challenge for the students.
- Drop-out of students is too big. There is need of a better marketing strategy for the next batch.

Feedback and comments:

- The Student Representative experienced challenge at the beginning of the program coming from the field of oral health rehabilitation as a dental surgeon. However, glad to be given the opportunity to give feedback from either professional background. The exam questions were all inclusive and applicable to every profession. They focused on the concept of theoretical aspects and rehabilitation in general rather than just the physical rehabilitation.
- Regarding marketing for MARE from a student's point of view: what does this master give the candidates when they graduate? How can candidates use this when they have graduated? This should be clearer.
- Marketing for the program must be more targeted, as now it seems that students have found this free program by chance.

- Concerning the online programs at UBC, they are good at using student stories in marketing. A suggestion for MARE.

12/20-21 Other issues

Next meeting

10 min

Minutes:

It was suggested to have the next meeting at the end of August, like the last semester.

All agreed on 25 August 2021 – 16:00-17:15 Oslo time.